

Field Project Officer/ Field Project Assistant

	Published:	12.10.2026 16:47:00
Deadline:	25.10.2026 23:59:59	
	remained 13 days	
Salary:	According to the	
	interview results	
Work experience:	1 year	
Location:	Osh	
Type of involvement:	full time	
Schedule:	from 08:30 to 17:30	



Good Neighbors International in
Kyrgyz Republic

Address

бул. Молодой Гвардии 2/1

Phone

+996550526536

Web

www.goodneighbors.kg

Information

Common information

General information

The Integrated Rural Development Project (IRDP) in the Kyrgyz Republic is a rural development project implemented by Good Neighbors in the Kyrgyz Republic with financial support from the Korea International Cooperation Agency (KOICA).

Following the successful implementation of Phase 1 (2021–2025), the project is entering Phase 2 (2026–2030) with an expanded scope and geographic coverage.

IRDP Phase 2 will be implemented in Osh, Batken, and Jalal-Abad Regions, aiming to promote inclusive and sustainable rural development through locally driven approaches and strengthened institutional capacity.

The key strategic directions of Phase 2 include:

1. Establishing a locally-led and sustainable rural development implementation system
2. Enhancing women's rights and participation in rural development
3. Promoting sustainable income generation
4. Strengthening rural development implementation capacity

The project office of Good Neighbors in the Kyrgyz Republic, based in Osh, is currently recruiting local staff to support the implementation of IRDP Phase 2.

We encourage qualified and motivated individuals interested in community development, gender equality, and sustainable livelihoods to apply.

Qualification requirements

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Necessary Knowledge & Skills

- Solid understanding of rural development concepts, community-based approaches, and livelihood improvement in agricultural contexts.
- Practical experience in supporting project planning, implementation, monitoring, and day-to-day coordination of development activities at field level.
- Basic to intermediate knowledge of crop-based business models, agricultural value chains, and income-generation activities for rural communities.
- Ability to coordinate activities across multiple villages, work closely with community members, local authorities, and partner organizations.
- Competency in preparing activity reports, field visit reports, and basic monitoring documentation in line with project requirements.
- Strong written and verbal communication skills, with the ability to clearly convey information to diverse stakeholders.
- Proficiency in MS Office suite (Word, Excel, Power point) and basic familiarity with MS 365 system tools
- Good command of English, Kyrgyz, and Russian.

Required Qualifications & Experience

- Bachelor's degree in Rural development, Agriculture, Economics, Social Sciences, Development Studies, or related fields.
- For Officer: Minimum 5 years of professional experience in NGO projects, rural development, agriculture, or community-based programs, including at least 3 years of field-based experience.
- For Assistant: Minimum 3 years of professional experience in NGO projects, rural development, agriculture, or community-based programs, including at least 1 year of field-based experience.
- Demonstrated experience supporting project management tasks, including coordination of field activities and stakeholder engagement.
- Willingness and ability to travel regularly to approximately 30 project villages in Osh and Batken regions.

Duties

Core Competencies (Extra Capacity)

- Strong sense of responsibility with the ability to independently manage assigned tasks and follow through on commitments.
- Good teamwork and interpersonal skills, with the ability to build trust with local communities and colleagues.
- Proactive attitude with practical problem-solving skills in dynamic field environments.
- Ability to work effectively under changing conditions and adapt to rural and multicultural settings.
- Demonstrated initiative and leadership potential in coordinating field-level activities.

Duties

- Participate in planning of project activities
- Lead, coordinate and monitor implementation of the component on Gender, Finance and Leadership trainings within the project
- Lead, coordinate and monitor implementation of the activities with the Village Development Committees (VDCs), Public Unions (PUs) and Development Centers (DCs).
- Coordinate and monitor implementation of other project components on the project's sites.
- Coordinate and work closely with implementing partners to ensure timely and quality delivery of project activities, outputs, and agreed deliverables in accordance with the project plan and donor requirements.
- Visit project sites on a regular basis
- Interact and cooperate with representatives of oblast and rayon administrations, local authorities, heads of villages and village development committees
- Develop training schedules and prepare training budget estimates, ensure the organization, execution, and adherence to schedules.
- Organize and conduct events: trainings, seminars, coaching, meetings and other events in accordance with the approved plan of the project
- Coordinate and organize project's special events
- Interact and cooperate with other NGOs and networks when appropriate.
- Coordinate and support Field Project Officers/ Field Project Assistants in the project implementation
- Report regularly to Field Manager about project implementation matters
- Identify weaknesses and suggest project improvements
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Other duties related to the position as requested by the Direct Supervisor or Project Manager

- Comply with GNI policies and procedures

Conditions

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Only the Good Neighbors International application form (attached below) and a Cover Letter shall be considered for the short-list; additional recommendation letters are welcome.

Conflict of Interest: Applicants must include a Conflict of Interest Declaration within their application, disclosing any actual or potential conflicts (e.g., family or financial ties with current GN staff or project partners).

References: Please provide the names and contact information of at least two (2) professional references (preferably former supervisors) in your resume/CV for background verification.

Interested applicants must submit their applications in English by e-mail with the subject line "Field Project Officer/ Field Project Assistant Application_Name" to: IRDP_HR@goodneighbors.kg

The closing date for applications is October 25, 2026. Candidates selected for interview will be contacted by email or phone – please specify your preferred method of contact in your e-mail.

About Company

Good Neighbors is an international humanitarian development NGO founded in Korea in 1991 to make the world a place without hunger, where people live together in harmony.

Good Neighbors was granted General Consultative Status by United Nations Economic and Social Council (UN ECOSOC) in 1996. Currently Good Neighbors is working in over 200 communities in 50 countries with our focus on inclusive community development approach and child protection.

For more information, please visit the website at www.goodneighbors.org

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