

Driver

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Deadline:	The deadline for applications has expired	
Salary:	According to the interview results	
Work experience:	5 years	
Location:	Osh	
Type of involvement:	full time	
Schedule:	from 8:30 to 17:30	



Good Neighbors International in Kyrgyz Republic

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www.goodneighbors.kg

Information

Common information

The Integrated Rural Development Project (IRDP) in the Kyrgyz Republic is a rural development project implemented by Good Neighbors in the Kyrgyz Republic with financial support from the Korea International Cooperation Agency (KOICA).

Following the successful implementation of Phase 1 (2021–2025), the project is entering Phase 2 (2026–2030) with an expanded scope and geographic coverage.

IRDP Phase 2 will be implemented in Osh, Batken, and Jalal-Abad Regions, aiming to promote inclusive and sustainable rural development through locally driven approaches and strengthened institutional capacity.

The key strategic directions of Phase 2 include:

1. Establishing a locally-led and sustainable rural development implementation system
2. Enhancing women's rights and participation in rural development
3. Promoting sustainable income generation
4. Strengthening rural development implementation capacity

The project office of Good Neighbors in the Kyrgyz Republic, based in Osh, is currently recruiting local staff to support the implementation of IRDP Phase 2.

We encourage qualified and motivated individuals interested in community development, gender equality, and sustainable livelihoods to apply.

Qualification requirements

Necessary Knowledge & Skills

- Solid knowledge of vehicle operation, maintenance, and basic troubleshooting
- Ability to manage vehicle inspections, repairs, and maintenance without unnecessary costs
- Strong understanding of safe driving practices and road regulations
- Basic administrative and documentation skills (driving logs, mileage records, simple expense-related documents)
- Ability to support office and project-related tasks beyond driving duties
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Required Qualifications & Experience

- Educational background is not required; relevant professional driving experience is essential
- Minimum 5 years of professional driving experience (as an occupation, not personal use)
- Proven experience in long- and short-distance driving for official or business purposes
- Experience in managing office vehicles, including maintenance, fueling, washing, and vehicle-related purchases
- Valid driver's license with a clean driving record

Core Competencies (Extra Capacity)

- Basic English communication skills preferred
- Strong sense of responsibility, reliability, and punctuality
- Ability to work flexibly in a project-based and international working environment
- Interest in development or humanitarian projects and willingness to actively support project activities
- Good teamwork and cooperative attitude

Duties

- Monitoring and maintaining the drivability of office vehicles, including regular and non-regular inspections
- Long- and short-distance driving for official purposes (business trips, local travel, guest pick-up and drop-off)
- Managing driving logs, mileage records, and related reports
- Preparing basic documents related to vehicle operation and car-related expenses
- Vehicle management tasks including fueling, car washing, and purchasing vehicle-related supplies
- Supporting office management tasks, including purchasing and collection/delivery of goods or documents
- Providing active administrative and operational support to project activities as required

Conditions

Only the Good Neighbors International application form (attached below) and a Cover Letter shall be considered for the short-list; additional recommendation letters are welcome.

Interested applicants must submit their applications in English by e-mail with the subject line "Driver" to:
IRDP_HR@goodneighbors.kg

The closing date for applications is May 26, 2026. Candidates selected for interview will be contacted by email or phone which may occur even before the application deadline. – please specify your preferred method of contact in your e-mail.

About Company

Good Neighbors is an international humanitarian development NGO founded in Korea in 1991 to make the world a place without hunger, where people live together in harmony.

Good Neighbors was granted General Consultative Status by United Nations Economic and Social Council (UN ECOSOC) in 1996. Currently Good Neighbors is working in over 200 communities in 50 countries with our focus on inclusive community development approach and child protection.

For more information, please visit the website at www.goodneighbors.org

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